



## 2018 MEMORANDUM OF UNDERSTANDING

*SummerFest Community Event and Ankeny SummerFest*

The pre-approved existing events of Ankeny SummerFest will agree to the following per the adoption by the Ankeny SummerFest Committee:

### **OFF SITE EVENT**

Off site events include: listing in the official 2018 Ankeny SummerFest Program and on the SummerFest website ([www.ankenysummerfest.org](http://www.ankenysummerfest.org) )

**FEE: \$85**

### **ON SITE EVENT**

On site events include: designated space on Ankeny SummerFest grounds, listing in the official 2018 Ankeny SummerFest Program and on the Ankeny SummerFest website ([www.ankenysummerfest.org](http://www.ankenysummerfest.org) )

**FEE: \$90**

### **ON SITE EVENT w/ UTILITIES**

On site event with utilities include: availability for water and electricity hookups, designated space on Ankeny SummerFest grounds, listing in the official 2018 Ankeny SummerFest Program and on the Ankeny SummerFest website ([www.ankenysummerfest.org](http://www.ankenysummerfest.org) ).

**FEE: \$100**

### **NON-MEMBER**

All organizations and businesses who are not members of the Ankeny Area Chamber of Commerce will be assessed an additional fee to the event fees listed.

Non-Member Civic Organizations – **FEE: \$165**

Non-Member General Businesses – **FEE: \$330**

# 2018 MEMORANDUM OF UNDERSTANDING

**All forms need to be returned to the Ankeny Chamber Office by Tuesday, May 1, 2018.**

**Payment, promotional materials and PDF of registration form (if applicable) must accompany this form.**

*NOTE: Any forms received after the deadline will be considered, but does not guarantee inclusion of the event in the 2018 SummerFest Program.*

Name of Event: \_\_\_\_\_

Coordinated by: \_\_\_\_\_

Location of Event: \_\_\_\_\_

Day/Time of Event: \_\_\_\_\_

Fee (see above): \_\_\_\_\_

Contact Person : \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Link for Registration: \_\_\_\_\_

**PLEASE ATTACH A BRIEF WRITE UP PROMOTING YOUR EVENT TO INCLUDE ON THE SUMMERFEST WEBSITE.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Waiver of Liability:*** We will not hold the Ankeny Area Chamber of Commerce or its SummerFest Committee liable for any accidents or injuries resulting from our above activity held during SummerFest.