



2018 MEMORANDUM OF UNDERSTANDING

SummerFest Community Event and Ankeny SummerFest

The pre-approved existing events of Ankeny SummerFest will agree to the following per the adoption by the Ankeny SummerFest Committee:

OFF SITE EVENT

Off site events include: listing in the official 2018 Ankeny SummerFest Program and on the SummerFest website (www.ankenysummerfest.org)

FEE: \$85

ON SITE EVENT

On site events include: designated space on Ankeny SummerFest grounds, listing in the official 2018 Ankeny SummerFest Program and on the Ankeny SummerFest website (www.ankenysummerfest.org)

FEE: \$90

ON SITE EVENT w/ UTILITIES

On site event with utilities include: availability for water and electricity hookups, designated space on Ankeny SummerFest grounds, listing in the official 2018 Ankeny SummerFest Program and on the Ankeny SummerFest website (www.ankenysummerfest.org).

FEE: \$100

NON-MEMBER

All organizations and businesses who are not members of the Ankeny Area Chamber of Commerce will be assessed an additional fee to the event fees listed.

Non-Member Civic Organizations – **FEE: \$160**

Non-Member General Businesses – **FEE: \$320**

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All forms need to be returned to the Ankeny Chamber Office by Friday, May 11, 2018.

Payment, promotional materials and PDF of registration form (if applicable) must accompany this form.

NOTE: Any forms received after the deadline will be considered, but does not guarantee inclusion of the event in the 2018 SummerFest Program.

Name of Event: _____

Coordinated by: _____

Location of Event: _____

Day/Time of Event: _____

Fee (see above): _____

Contact Person : _____

Email Address: _____

Phone Number: _____

Link for Registration: _____

PLEASE ATTACH A BRIEF WRITE UP PROMOTING YOUR EVENT TO INCLUDE ON THE SUMMERFEST WEBSITE.

Signature: _____ Date: _____

Waiver of Liability: We will not hold the Ankeny Area Chamber of Commerce or its SummerFest Committee liable for any accidents or injuries resulting from our above activity held during SummerFest.